

Supplier Self Assessment (SSA)

for procurement enquiry :			Date:
Global / Forward Sourcing Nr. :	Parts-No. :	Parts Name :	
Part contains software:	Yes	No	

The return of the supplier self assessment is an obligation (where appropriate with attachments). The details are exclusively related to the actual manufacturing site ! Please return the completed form within a few days! - (If required please feed in additional lines)

1. General Data Supplier

Company name:	responsible:	Sales	Research&Develop.	Quality
	Name :			
	Tel. No. :			
	Mobile Phone :			
If available please provide former name of the company:	email:			
	Languages:	German	German	German
		English	English	English
		Spanish	Spanish	Spanish
French		French	French	
Internet-Hompage:				
Address of Manufacturing site:	Address of Development Centre:	Address of Software Development Ce.:		
DUNS-No:	DUNS-No:	DUNS-No:		
Turnover p.A (€):	Number of Employees:	Number of Employees Develop:	Number of Employees Quality:	

1.1 General Information for the actual Supplier Programme :

Series Deliveries of quoted products/product groups from the manufacturing site:

Parts / Products	Customers/Plant(s), Vehicle Types	annual volume	since

1.2 Classification of the quality-/ R&D capability by third parties and/or result of self auditings

(Cert. DIN/ISO 9000 / EN 29000 - Volume/VDA Bd.6 / QS 9000 / IATF 16949 (Please send the cover page of the last self audit with the attachment. Upon a missing verification a self audit according to VDA 6.3 is to be conducted and submitted)

Parts- / Product Groups	Company / Auditor	Cert. To	%	Grade	Date

1.3 S-Rating (or similar) result from VW/Audi/MAN/other customers

Is the result of OEM sustainability rating available?

If yes, please specify.

Result:

(Have been defined the minimum requirements for sustainability, made known and communicated to the business partners?)

Statement of principles	Document/Certification	Date
Code of conduct		
Working conditions and human rights		
Health and safety		
Business ethics		
Environment		

1.4 CCC - Clearing

Is there a factory Inspection report?

If yes, for which parts:

Parts- / Product Groups

- 1.
- 2.

Global / Forward Sourcing Nr. :	Parts-No. :	Parts Name :		
Does the supplier hold own patents?				
If yes, for which products or processes :		locally	Intern.	
2.7 Laboratory Equipment:		Yes	No	
Which equipment is available at the suppliers site?		available at site ?		
Which laboratory equipment is used externally?	Partner / Organisation			
2.8 Test Equipment		Yes	No	
Which functional test rigs does the supplier maintain at the site?		available at site ?		
Which test rigs are used externally?	Partner / Organisation			
Which endurance test rigs are maintained at the site?		available at site?		
Which endurance test rigs are used externally?	Partner / Organisation			
Which measurement- and analysis equipment does the supplier maintain?		available at site?		
Which measurement-and analysis equipment is used externally?	Partner / Organisation			
2.9 Test Facility/Prototyping		Yes	No	
Does the supplier maintain a test facility or prototyping on site?				
Which prototyping facilities are used internally?				
Which prototyping facilities are used externally?	Partner / Organisation			
3. Logistic				
3.1 Acceptance of the Transport and Packaging guidelines		Yes	No	
3.2 Willingness to adapt to the customer's logistical requirements at short notice		Yes	No	
4. Others				
4.1 Product liability		Yes	No	
Do you have product liability insurance?				
What is the sum insured?				
4.2 Comments / Attachments				

important Information/further hints for suppliers are available on <https://www.sebn.com/en/supplier-area/>